



## UNITED STATES MARINE CORPS

COMMANDER, MARINE FORCES RESERVE  
4400 DAUPHINE STREET  
NEW ORLEANS, LOUISIANA 70146-5400

IN REPLY REFER TO:

ForO 5090.2

BOS

25 JAN 1994

# ORIGINAL

### FORCE ORDER 5090.2

From: Commander

To: Distribution List

Subj: ENVIRONMENTAL QUALITY AWARDS

Ref: (a) MCO P5090.2

(b) OPNAVINST 5090.1A

Encl: (1) Environmental Quality Awards Program Policy

(2) Format For Submitting Unit Awards

(3) Format For Submitting Individual Awards

1. Purpose. To establish Environmental Quality Award procedures and guidance per the references.

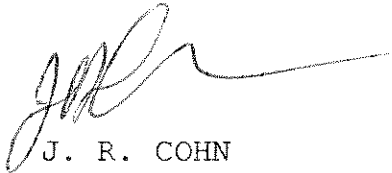
2. Cancellation. ForO 5090.1.

3. Background. The mission of Marine Forces Reserve (MARFORRES) Base Operations Section (BOS) Environmental Department is to ensure, to the maximum extent possible, that in conducting its mission of providing for the national defense, it does so in a manner consistent with National Environmental Policies. In so doing, MARFORRES recognizes the importance of planning and decisions reflecting environmental values and personnel associated with consequences of implementing these actions to protect and restore the environment.

ForO 5090.2

25 JAN 1996

4. Reserve Applicability. This Order is applicable to the Marine Corps Reserve.



J. R. COHN  
Chief of Staff

DISTRIBUTION: D

Copy to: CMC (Code LFL)



# UNITED STATES MARINE CORPS

MARINE FORCES RESERVE  
4400 DAUPHINE STREET  
NEW ORLEANS, LOUISIANA 70146-5400

ForO 5090.2 Ch 1

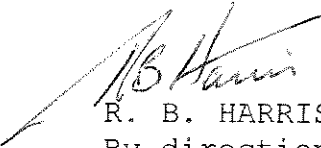
FAC  
APR 23 2002

## FORCE ORDER 5090.2 Ch 1

From: Commander, Marine Forces Reserve  
To: Distribution list

Subj: ENVIRONMENTAL QUALITY AWARDS

1. Purpose. To make pen changes to the basic Order.
2. Action. Throughout the basic Order change "BOS" to read "FAC".
3. Filing Instructions. File this change transmittal immediately behind the signature page of the basic Order.

  
R. B. HARRIS  
By direction

DISTRIBUTION: D

25 JAN 1996

## ENVIRONMENTAL QUALITY AWARDS PROGRAM POLICY

1. Awards Program. The Commander, MARFORRES annually grants Environmental Quality Awards to activities and personnel of MARFORRES. Environmental Quality Awards are given to stimulate outstanding performance in protecting and enhancing the quality of the environment by citing:

a. The greatest initiative taken toward operating in an environmentally acceptable manner by a MARFORRES unit (unit size greater than 400).

b. The greatest initiative taken toward operating in an environmentally acceptable manner by a MARFORRES unit (unit size less than 400).

c. An individual who has made significant contributions to the environmental management program during the year.

2. Guidelines and Standards. The winner in each category will be the MARFORRES nomination for the Department of Defense Environmental Award.

3. Applicability. The Initiative Award Program applies to all MARFORRES units. The Individual Award Program applies to all MARFORRES personnel, both military and civilian. No unit or individual is eligible to win consecutive awards.

4. Award Categories. Awards are based on achievements in a calendar year. Awards will be presented in February following the close of each calendar year. The award citation shall be included in the official personnel file of the individual selected for the award.

5. Nomination Schedule. Prior to 1 January, appropriate nomination letters shall be forwarded via the chain of command to MARFORRES (BOS). Letters shall be accompanied by supportive information for the appropriate award category.

ENCLOSURE (1)

25 JAN 1996

6. Nominations. Each major claimant shall submit a nomination for each award to MARFORRES (BOS) for the period ending December 31. Nominations shall be in a narrative style. They shall be typewritten or printed and fastened or bound in folders not to exceed 9 x 11 inches. Nominations shall be judged on substantive content and not on elaborateness or art work. The nominations shall be concise and describe the program and accomplishments accurately. Summaries, highlights, explanatory captions, tables, charts and other formats that clarify the content are encouraged.

7. Nomination Content. The content of the award nomination shall include:

a. Unit Awards. Nominations shall focus on specific contributions in each program as outlined in appendix A of MCO P5090.2. Initiatives, progress, and achievements shall be described clearly. A nomination may not exceed 10 pages of text including illustrations. The formats for nominations are provided in enclosure (2) of this Order.

b. Individual Awards. Nominations shall be submitted in the format described in enclosure (3) of this Order, and shall not exceed four typewritten pages in length. The nominee's description shall include special accomplishments and contributions to DoD and MARFORRES goals during the calendar year and specific indications of how the nominee's normal job requirements were exceeded.

8. Judging Criteria. The following criteria shall be used in judging nominations:

a. Awareness of existing environmental regulations, including local and state environmental laws.

b. Command interest and attention.

c. Command relations with community, regional, state and Federal agencies.

25 JAN 1996

d. Motivation and attitude of personnel toward the environmental protection program, as exhibited by their participation in their activity's program.

e. Minimization/recycling of Hazardous Waste (HW).

f. Training of personnel with respect to environmental protection.

g. Planning in the areas of air, water, HW, and noise pollution abatement and control.

h. Innovation in the improvement of existing equipment of design and development of a new process or unit to solve specific environmental protection problems.

9. Award Announcement and Presentation. The Commander, MARFORRES will announce the winners of the awards. Appropriate award recognition items shall be presented.

10. Administrative Applicability. The policies and procedures contained in this Order apply to all Marine Reserve units of MARFORRES and Selective Marine Corps Reserves and DoD civilians assigned to MARFORRES.

11. MARFORRES (BOS). Coordinate and administer the Environmental Awards program, including amplification of the guidelines promulgated in paragraph 2001 of MCO P5090.2. An awards committee shall be established to assist in the selection process.

12. Commanders Shall:

a. Conduct initial evaluations and submit a nomination per category to MARFORRES (BOS).

b. Enter nominations only when the activities are truly outstanding.

ENCLOSURE (1)

ForO 5090.2

25 JAN 1996

c. Assist the program by giving appropriate command recognition to subordinate commands excelling in pollution avoidance, abatement and control, and to individuals engaged therein.

ENCLOSURE (1)

25 JAN 1996

FORMAT FOR SUBMITTING UNIT AWARDS

1. Introduction. Describe the mission, approximate civilian and military population (unless classified) of the unit, and total acreage of the unit's facility. Characterize the environmental and geographical setting of the unit.

2. Background. Summarize the environmental challenges at the unit. Describe the organization and staffing of the unit and staffing of the unit's Environmental Quality Program and the management approach used.

a. Describe any community committees or boards that influence the unit's Environmental Quality Program.

b. List all environmental plans and agreements and the dates of preparation or last revision.

3. Program Summary. Describe the objectives of the environmental management program and the degree of attainment of each objective during the past year. Describe the most outstanding program features and accomplishments of the past year.

4. Accomplishments. Describe activities and accomplishments during the past year in the following areas, (if applicable):

a. National Environmental Policy Act (NEPA) implementation.

b. Detail the proposals analyzed and the NEPA process carried out for each.

c. Describe the coordination and public involvement techniques used and their effectiveness.

d. Characterize the methodology for integrating environmental analyses into planning and decision making.

e. Air Pollution Control.

ENCLOSURE (2)



ForO 5090.2

25 JAN 1996

- f. Detail facility improvements.
- g. Delineate emission sampling and ambient air monitoring efforts.
- h. Describe control of activities in consideration of meteorological conditions.
- i. Water Pollution Control.
- j. Delineate management practices for point and/or non-point sources.
- k. Describe spill prevention and response efforts.
- l. Characterize drinking water protection efforts.
- m. Detail water conservation practices.
- n. Noise Pollution Control.
- o. Describe noise sources and management methodologies.
- p. Detail planning and zoning authorities efforts.
- q. Radiation Pollution Control.
- r. List radiation sources (unless classified).
- s. Describe control and management methodologies.
- t. Waste Management and Resource Recovery.
- u. Summarize solid waste management efforts.
- v. List source reduction techniques.
- w. List resource recovery techniques.

ENCLOSURE (2)

25 JAN 1996

- x. Hazardous Waste Management/Installation Restoration.
- y. Describe compliance status.
- z. Detail HW minimization/recycling efforts.
- aa. Characterize the installation restoration program.
- bb. Pest Management.
- cc. Summarize the elements of and management techniques used in the integrated pest management program.
- dd. Describe reductions in pesticide usage and other improvements instituted.
- ee. Environmental Research and Education (on and off installation).
- ff. Detail programs to enhance environmental protection ethic and awareness at the installation.
- gg. Describe environmental research and development projects.
- (1) Identify community involvement activities and affiliation of installation personnel with civic and environmental organizations.
- (2) Detail examples of cooperation with Federal, state and local agencies, organizations, and academic institutions.

ENCLOSURE (2)

25 JAN 1996

FORMAT FOR SUBMITTING INDIVIDUAL AWARDS

1. Background Information. Include the nominee's name, title or position, employing organization, and DoD employment history.
2. Position Description. Provide a summary of the nominee's major routine duties and responsibilities during the calendar year.
3. Special Accomplishments. Identify, under applicable topical headings, the nominee's special achievements and accomplishments for the calendar year. Indicate specifically how these efforts and accomplishments exceeded his or her normal duties and responsibilities.
4. Awards and Achievements. List and describe awards and other special recognition given to the nominee during the past two years. Describe related professional achievements, including community service work and participation in professional organizations.

ENCLOSURE (3)